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File	Home Sa	les Customers	Purchases	Suppliers	Inventory	Production	Label/Stickers	Accounting	Marketing	Administrative Task	s Statutory	Master Data	General Setting	gs General Ma	ster Data Organiza	ation 🔎	Tell me
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+		-		^ Sale	No:	2022-2	3/1	SB Sec	: WKIN 🗸	Date:	07-02	2-2023 🔲 Sale	Type: Local Ca	sh Sale to Consum	er		~
-				Custom	er 🗸	Choos	se Customer	C+ ^//):	Assign			ADD Local	l (Intra-State)	Cash ^ Status	> Initiated	~
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								By default	, deletion	of Sales and P	urchases <mark>o</mark>	are disabled	in Billing I	Register.			
						If you	wish to del	ete a Sale	or a Purch	ase, you need t	to make a :	small change	e in the Se	ettings first	. Let's see how	•	
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File	Home Sales Customers Purchases Sup	ppliers Inventory P	roduction	Label/Stickers	Accounting	Marketing	Administrative Tasks	Statutory Master Data	General Settings	General Master Data	Organization	ר ⊂ ⊂	à
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File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization

Form Based Filter

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📑 Dashboard 🗙 📑 Settings - Common For All 🗙

SETTINGS - COMMON FOR ALL

~	Setting Groups	Settings	
	Accounting	Allow addition of new purchase when current purchase does not have any Item.	
	Address	Disallow Changes To Storage Location On Purchase	
	Channel Sales Partner	Enable feature to record Cash Discount	
	Customers/Leads	After adding new Purchase/Purchase Order, set focus on Field	
	Employee	Method for adding new Item on Purchases/Purchase Order Form	
	Item Transfer	Values searchable in the "Search Items Here" section	
	Items	On Purchase Form, hide Item Category Name/Internal Code from Add Items Section	
	Label/Sticker Printing	On addition of Duplicate Item, add extra record for the item instead of increasing quantity	
	Notifications	Delete Purchase/Purchase Order	
	Pricing	Delete Payment Click	
	Production	Append Time Part in Purchase Date d here ew Purchase	
	Purchases	Source of Purchase/Item Status Date	
	Reset Numbering	Source of Purchase Date on addition of new Purchase	
	Sales	Edit Purchase Date/Time	
	Sales - Touch Interface	Edit Purchase Order Date/Time	
	Sales/Purchases	Edit Payment Date	
	Suppliers	Show Additional Information On Purchase/Purchase Order Invoice Report	
	System Features	Purchase Slip features	
	Miscellaneous	Auto Lock Purchase	
			◄
		Option Description	
		Allow addition of new purchase when current purchase does not have any Item.	
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File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization

Form Based Filter

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📑 Dashboard 🗙 📑 Settings - Common For All 🗙

			<u> </u>
<u>_</u>	Setting Groups	Settings	
_	Accounting	Allow addition of new purchase when current purchase does not have any Item.	
	Address	Disallow Changes To Storage Location On Purchase	
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	Customers/Leads	After adding new Purchase/Purchase Order, set focus on Field	
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	Item Transfer	Values searchable in the "Search Items Here" section	
	Items	On Purchase Form, hide Item Category Name/Internal Code from Add Items Section	
	Label/Sticker Printing	On addition of Duplicate Item, add extra record for the item instead of increasing quantity	
	Notifications	Delete Purchase/Purchase Order	
	Pricing	Delete Payment	
	Production	Append Time Part in Purchase Date on addition of new Purchase	
	Purchases	Source of Purchase/Item Status Date	
	Reset Numbering	Source of Purchase Date on addition of new Purchase	
	Sales	Edit Purchase Date/Time	
	Sales - Touch Interface	Edit Purchase Order Date/Time	
	Sales/Purchases	Edit Payment Date	
	Suppliers	Show Additional Information On Purchase/Purchase Order Invoice Report	
	System Features	Purchase Slip features	
	Miscellaneous	Auto Lock Purchase	
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		Option Description	
		Allow deletion of latest Purchase/Purchase Order only (so that in case of Purchase Order, there is no change needed for newer Purchase Order numbers)	
		Allow deletion of any Purchase/Purchase Order. (In case of Purchase Order, it will reset Purchase Order numbers for newer Purchase Orders as per the period affected (Day/Month/Year))	
		Restrict deletion of Purchase/Purchase Order	
r A H		As you can see, currently the deletion of Purchase/Purchase Order is restricted.	
N K	Record: I 12 of 19 I I No Filter Search Search Image: All imag	Select the suitable option – i.e., whether to allow deletion of any Purchase or only the latest one as per your need.	

File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization

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Form Based Filter

📑 Dashboard 🗙 📑 Settings - Common For All 🗙

SETTINGS - COMMON FOR ALL

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Allow deletion of latest Purchase Order only (so that in case of Purchase Order, there is no change needed for newer Purchase Order numbers)	
Allow deletion of any Purchase/Purchase Order. (In case of Purchase Order, it will reset Purchase Order numbers for newer Purchase Orders as per the period affected (Day/Month/Year))	
Restrict deletion of Purchase/Purchase Order	
Allowed deletion of any Purchase.	
Now, let's do it for Sales too.	

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File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization

Form Based Filter

📑 Dashboard 🗙 📑 Settings - Common For All 🗙

<u>6</u>	Setting Groups		
		settings	
	Accounting	Allow addition of new purchase when current purchase does not have any Item.	
	Address	Disallow Changes To Storage Location On Purchase	
	Channel Sales Partner	Enable feature to record Cash Discount	
	Customers/Leads	After adding new Purchase/Purchase Order, set focus on Field	
	Employee	Method for adding new Item on Purchases/Purchase Order Form	
	Item Transfer	Values searchable in the "Search Items Here" section	
	Items	On Purchase Form, hide Item Category Name/Internal Code from Add Items Section	
	Label/Sticker Printing	On addition of Duplicate Item, add extra record for the item instead of increasing quantity	
	Notifications	Delete Purchase/Purchase Order	
	Pricing	Delete Payment	
	Production	Append Time Part in Purchase Date on addition of new Purchase	
	Purchases	Source of Purchase/Item Status Date	
	Reset Numbering	Source of Purchase Date on addition of new Purchase	
	Sales	Edit Purchase Date/Time	
	Sales - Toy Click here	Edit Purchase Order Date/Time	
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	Suppliers	Show Additional Information On Purchase/Purchase Order Invoice Report	
	System Features	Purchase Slip features	
	Miscellaneous	Auto Lock Purchase	
		Option Description	
		Allow deletion of latest Purchase/Purchase Order only (so that in case of Purchase Order, there is no change needed for newer Purchase Order numbers)	
		Allow deletion of any Purchase/Purchase Order. (In case of Purchase Order, it will reset Purchase Order numbers for newer Purchase Orders as per the period affected (Day	y/Month/Year))
		Restrict deletion of Purchase/Purchase Order	
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File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization

Form Based Filter

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📑 Dashboard 🗙 📑 Settings - Common For All 🗙

			~
	Setting Groups	Settings	
	Accounting	Activate feature to alert user on Customer/Item Attributes being missing on printing Sale/Sale Order Invoice	
	Address	Activate feature to alert user on Sale Type information being missing on printing Sale/Sale Order Invoice	
	Channel Sales Partner	Alert user on Cash/Credit amount found to be improper on printing Sale Invoice	
	Customers/Leads	Alert user on missing customer/lead information when printing Sale/Sale Order Invoice	
	Employee	Allow addition of new sale when current sale does not have any Item.	
	Item Transfer	Auto Lock/Complete Sales (On Addition/Print Sales)	
	Items	Disallow Changes To Sale Book On Sale	
	Label/Sticker Printing	Disallow Changes To Storage Location On Sale/Sale Order	
	Notifications	Disallow Changes To Pricing On Sale	
	Pricing	Disallow Changes To Pricing On Sale Order	
	Production	Enable feature to record Cash Discount	
	Purchases	Enable feature to record amounts received as Tips (Esp. in Restaurants)	
	Reset Numbering	After adding new Sales/Sale Order, set focus on Field	
	Sales	Method for adding new Item on Sales/Sale Order Form	
	Sales - Touch Interface	Values searchable in the "Search Items Here" section	
	Sales/Purchases	On Sale Form, hide Item Category Name/Internal Code from Add Items Section	
	Suppliers	On addition of Duplicate Item, add extra record for the item instead of increasing quantity	
	System Features	Delete Sale	
	Miscellaneous	Delete Sale Ord Click	
		Delete Receipt here	-
		Option Description	
		Disallow Changes To List Price (When Item List Price is not zero in Master Data)	_
		Completely Disallow Changes To Pricing	
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Shasvat Gupta 🛛 🖂 🗖

Form Based Filter

File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization 🔎 Tell me

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📑 Dashboard 🗙 📑 Settings - Common For All 🗙

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<u>~</u>	Setting Groups	Settings	
-	Accounting	Activate feature to alert user on Customer/Item Attributes being missing on printing Sale/Sale Order Invoice	
	Address	Activate feature to alert user on Sale Type information being missing on printing Sale/Sale Order Invoice	
	Channel Sales Partner	Alert user on Cash/Credit amount found to be improper on printing Sale Invoice	
	Customers/Leads	Alert user on missing customer/lead information when printing Sale/Sale Order Invoice	
	Employee	Allow addition of new sale when current sale does not have any Item.	
	Item Transfer	Auto Lock/Complete Sales (On Addition/Print Sales)	
	Items	Disallow Changes To Sale Book On Sale	
	Label/Sticker Printing	Disallow Changes To Storage Location On Sale/Sale Order	
	Notifications	Disallow Changes To Pricing On Sale	
	Pricing	Disallow Changes To Pricing On Sale Order	
	Production	Enable feature to record Cash Discount	
	Purchases	Enable feature to record amounts received as Tips (Esp. in Restaurants)	
	Reset Numbering	After adding new Sales/Sale Order, set focus on Field	
	Sales	Method for adding new Item on Sales/Sale Order Form	
	Sales - Touch Interface	Values searchable in the "Search Items Here" section	
	Sales/Purchases	On Sale Form, hide Item Category Name/Internal Code from Add Items Section	
	Suppliers	On addition of Duplicate Item, add extra record for the item instead of increasing quantity	
	System Features	Delete Sale	
	Miscellaneous	Delete Sale Order	
		Delete Receipt	-
		Option Description	
		Allow deletion of latest sale only so that there is no change needed for newer sale numbers	
		Allow deletion of any sale. It will reset sale numbers for newer sales as per the period affected (Day/Month/Year)	
		Restrict deletion of Sale	
r 🔺		As you can see, currently the deletion of Sale is restricted.	
N K	Record: I <t< td=""><td>Select the suitable option - i.e., whether to allow deletion of any Sale or only the latest one as per your need.</td><td></td></t<>	Select the suitable option - i.e., whether to allow deletion of any Sale or only the latest one as per your need.	

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File Home Sales Customers Purchases Suppliers Inventory Production Label/Stickers Accounting Marketing Administrative Tasks Statutory Master Data General Settings General Master Data Organization

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📑 Dashboard 🗙 📑 Settings - Common For All 🗙

SETTINGS - COMMON FOR ALL

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